



## CHRISTLETON HIGH SCHOOL

### ADMISSION POLICY 2016 - 2017

- 1 Christleton High School is an 11-18 Academy. The Governing Body is the admissions authority and the admission limit for September 2016 is 200 places.
- 2 The Governor's admission policy on the allocation of places at Christleton High School follows the Local Authority model. Advice on the appeals procedure should the parents not be satisfied with the allocation, appears in the Authority's booklet "**Transferring to Secondary School – Applying for Secondary School Places.**" The booklet is sent in September to the parents of Cheshire children in the secondary transfer age group and is available to other parents on request. Appeals forms for the school are available from the school directly on request.
- 3 In prioritising applications from parents expressing a preference for the school, the following criteria are used:
  - a These determined arrangements contain the statutory requirement of the School Admissions Code (February 2012) to include a variation to the 'Looked After Child' criterion which is to include a child who was previously looked after but ceased to be so because they were adopted (or became subject to a residence, or special guardianship order). Formal consultation on this change did not take place as this amendment was a mandatory requirement.
  - b Children for whom there are particular medical or social reasons which, in the Governors' view, justifies admission to a particular school. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. A panel of Governors will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The Governors, if it is considered appropriate, will seek the views of the School Doctor or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received. Few applications fall within this category.
  - c Siblings – students with elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school, and expected to continue at the school in the following school year.
  - d Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers

are resident within the area served by the school on the closing date for applications.

- e Children not resident within a school's local catchment zone but attending a school designated as a partner school for admissions purposes, as out-of-zone students. These Primary schools are:
    - Barrow CE
    - Boughton Heath
    - Cherry Grove
    - Christleton
    - Huntington
    - Oldfield
    - Saighton CE
    - Waverton
  - f Children of staff employed by the school who have been employed for two or more years by the 1 September of the year of entry, or who have been recruited to meet a particular skills shortage.
  - g. Distances are measured using Ordnance Survey mapping in conjunction with Local Land and Property Gazetteer (LLPG) to identify each property and each school. A straight line measurement in miles is taken from the place of residence to the preferred school to calculate the distance.
- 4 Where the school can accommodate some, but not all students qualifying under one of the preceding criteria, priority will be given to students having regard to the subsequent criteria.
  - 5 Late applications for places will be considered after all applications received on time.
  - 6 Repeat applications will not be considered within the same school year, unless the parents' or the school's circumstances have changed significantly since the original application was made.

***Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special education needs that names their school.***

### **Admissions to Year 12**

- 7 Applications for admission to the Sixth Form of a Cheshire West and Chester school are dealt with by the school in line with the relevant published admissions arrangements and not by Cheshire West and Chester Council.
- 8 Children already in the school are not required to apply formally for places in Year 12 but should have reached the minimum entry requirements for admission into the sixth form, where relevant. Minimum entry requirements are the same for internal and external applicants.
- 9 Schools will not interview students or their families for entry to year 12, although meetings may be held to provide advice on options and entry requirements for particular courses.

## **Sixth Form Minimum Entry Requirements**

- 10 The normal minimum entry requirements for admission to the sixth form to study primarily at A level is 5 GCSEs grade A\* to C (or equivalent) including English and Maths. Further information will be provided by the school.
- 11 Minimum entry requirements for admission onto specific vocational courses vary and a full list of requirements can be obtained from the school. Parents are advised to contact the school for further information.
- 12 Sixth Form Admission Arrangements - Oversubscription Criteria
  - a 'Looked After children'. A 'looked after child' is a child who is in the care of the Local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989).
  - b Children for whom there are particular medical or social reasons which, in the Governors' view, justifies admission to a particular school. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. A panel of Governors will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The Governors, if it is considered appropriate, will seek the views of the School Doctor or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received. Few applications fall within this category.
  - c Children resident within the designated catchment zone of the School. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.
  - d Students living nearest to the school (Distance) measured using an Ordnance Survey address-point system which measures straight line distances in miles from the Ordnance Survey address-point of the school to the address point of the place of residence.

### ***Published Admission Number – External Candidates Only***

- 13 The maximum admission number for the admission of external candidates is 40 places. This number relates to the admission of external candidates only and is based on an estimate of the maximum number of external candidates likely to be admitted, although it would be acceptable to exceed this if demand for available courses can be met.

Approved by the Governing Body on 26 November 2014